Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

Important note

Questions about the following issues should be escalated through the usual channels:

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roles not listed below.

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at the time the contract was made the employee was a permanent Australian resident.

Where Australian law applies, the employee is entitled to the minimum conditions of the Fair Work Act.

A modern award may also cover these employees, depending on the type of work they do.

<h2>Award coverage</h2>

<h3>Miscellaneous Award</h3>

The Miscellaneous Award can cover employees who are engaged by a foreign State, an individual diplomat or a consular officer and who do the following work:

driving
cooking or catering
cleaning
gardening or maintenance
clerical work
nanny work.

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<h2>More information</h2>

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REFERENCES

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Kassis v Republic of Lebanon [2014] FCCA 155

Mucci v Consulate General of Italy in Melbourne [2012] FWA 9243

CALLS TO ACTION

Title	Html Content	Created On	

004

Awards and agreements	F...	7/05/2023 4:01...

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Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	[redacted]
Major Version Number	16
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-2
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-1
Agent Review Status	

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

0 - 0 (0 selected) Page 1

Modified On	7/05/2023 6:28 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	25/09/2018 1:04 PM
Expiration Date	
Expired By	
Keywords	MA000104
Industry	Public Administration and Safety
State	
Status Date	2/08/2019
Scheduled Review Date	31/12/2999
Review Date	2/08/2019
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	s.22 - Irrelevant Information [redacted]
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

005

Associated Products

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started, create one or more

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Additional Information

Knowledge Article Occupations

Name	a

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Article keywords

Name

There are no Knowledge Article Keywords to show in this view. To get started, create one or more

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Analytics

Views

8

Day	K
9/07/2026	
8/07/2026	
9/07/2025	
5/02/2025	

1 - 4 of 4 (0 selecte Page 1

Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On

There are no Knowledge Article In
one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	16	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
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		Article Type	Knowledge entry
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CALLS TO ACTION

Title	Html Content	Created On	

010

Awards and agreements	F...	7/05/2023 4:01...

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Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1
Major Version Number	17
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-4
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-1
Agent Review Status	

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

0 - 0 (0 selected) Page 1

Modified On	7/05/2023 6:28 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	2/08/2019 10:58 AM
Expiration Date	
Expired By	
Keywords	MA000104

Associated Products 011

There are no Connections to show
started, create one or more

0 - 0 of 0 (0 selecte Page 1

Industry	Public Administration and Safety
State	
Status Date	2/08/2019
Scheduled Review Date	31/12/2999
Review Date	2/08/2019
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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Article keywords

Name

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Analytics

Views

6

Day	K
9/07/2026	
8/07/2026	
5/02/2025	
10/12/2023	

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Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On

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one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	17	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

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currentColor; padding-left: 3px;" />

Kassis v Republic of Lebanon [2014] FCCA 155

Mucci v Consulate General of Italy in Melbourne [2012] FWA 9243

CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

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Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

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Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	18

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-1
Agent Review Status	
Modified On	7/05/2023 6:28 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	2/08/2019 10:58 AM
Expiration Date	
Expired By	
Keywords	MA000104

Industry	Public Administration and Safety
State	
Status Date	2/08/2019
Scheduled Review Date	31/12/2999
Review Date	2/08/2019
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Informatio [redacted]
Last Reviewed By	s.22 - Irrelevant Information [redacted]
Legislative Period	FW Act 2009

017

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

There are no Connections to show started, create one or more

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018

Archived Date

Publish Target

Additional Information

Knowledge Article Occupations

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My Account Term

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Article keywords

Name

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this view. To get started, create one or more

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Analytics

Views

7

Day	K	e
8/07/2026		
9/07/2025		
5/02/2025		
15/11/2023		

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Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

Cases

Created On

There are no Knowledge Article In
one or more

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019

0 - 0 of 0 (0 select Page 1

Major Version Number	18	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

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Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

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Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Major Version Number	19
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-1
Agent Review Status	
Modified On	7/05/2023 6:28 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	2/08/2019 2:46 PM
Expiration Date	
Expired By	
Keywords	MA000104

Industry	Public Administration and Safety
State	
Status Date	2/08/2019
Scheduled Review Date	31/12/2999
Review Date	2/08/2019
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Informatio [redacted]
Last Reviewed By	s.22 - Irrelevant Information [redacted]

024

Title

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0 - 0 (0 selected) Page 1

Associated Products

There are no Connections to show started, create one or more

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Legislative Period FW Act 2009

Archived Date

Publish Target

Additional Information

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Name	a

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0 - 0 of 0 (0 selected) Page 1

Article keywords

Name

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this view. To get started, create one or more

0 - 0 of 0 (0 selected) Page 1

Analytics

Views

4

Day	K	e
8/07/2026		
9/07/2025		
5/02/2025		

1 - 3 of 3 (0 selecte Page 1

Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

Cases

Created On

There are no Knowledge Article In
one or more

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Major Version Number	19	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
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Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

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For further information on Miscellaneous Award coverage, see the Fair Work Commission’s decision in United Voice v Gold Coast Kennels Discretionary Trust t/a AAA Pet Resort [2018] FWCFB 128

Legislation relating to international conventions:

Consular Privileges and Immunities Act 1972

Diplomatic Privileges and Immunities Act 1967

Foreign States Immunities Act 1985

Cases relating to award coverage for clerical workers in an embassy or consulate office:

<a
href="http://www.judgments.fedcourt.gov.au/judgments/Judgments/fca/full/2018/2018fcafc0064">Republic of Italy (Minister of Foreign Affairs and International Cooperation – Adelaide Consulate) v Benvenuto [2018] FCAFC 64

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Miotto & Benvenuto v Republic of Italy (Italian Consulate in Adelaide) [2015] SAIRC 33<img alt="external-icon.png" src="https://www.fairwork.gov.au/Images/UserUploadedImages/external-icon.png" style="border: 0px solid

currentColor; padding-left: 3px;" />

Kassis v Republic of Lebanon [2014] FCCA 155

Mucci v Consulate General of Italy in Melbourne [2012] FWA 9243

CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	20

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-1
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-2
Agent Review Status	
Modified On	7/05/2023 6:28 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	2/08/2019 2:46 PM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	15/08/2019
Scheduled Review Date	31/12/2999
Review Date	15/08/2019
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	s.22 - Irrelevant Information [redacted]
Legislative Period	FW Act 2009

031

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

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Archived Date

Publish Target

Additional Information

Knowledge Article Occupations

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My Account Term

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Article keywords

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Analytics

Views

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Day	K	e
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9/07/2025		
5/02/2025		
27/05/2024		

1 - 4 of 4 (0 selecte Page 1

Feedback

Rating 0.00

Title

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Cases

Created On

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Major Version Number	20	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

Important note

There are a variety of individuals that work in foreign embassies:

Subclass 995 visa holders are diplomatic staff or consular officers and are not covered by Australian workplace law.
Subclass 403 visa holders have been brought to Australia by a subclass 995 visa holder to provide domestic services. These employees are covered by Australian workplace laws but diplomatic immunities may impact the FWO’s ability to enforce compliance.
Employees with no visa (Australian citizens or permanent residents) engaged under a contract of employment that was made in Australia or was to be performed wholly or partly in Australia. These staff are covered by Australian workplace laws, which are enforceable by the FWO.

For employees that come under the FWO’s jurisdiction, questions about coverage for senior level employees or roles not listed in the article below should be escalated through the normal channels.

For all enquiries you receive that relate to an embassy or consulate, please provide a short summary about the enquiry to <a
href="mailto s.22 - Irrelevant Information [redacted] .

CONTENT

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The Fair Work Act 2009 (Fair Work Act) applies to employees engaged by a foreign State, an individual diplomat or a consular officer, except in Western Australia.

However, Commonwealth legislation and international conventions may give the foreign State, individual diplomat or consular officer immunity from Australian employment law, including the Fair Work Act, for some of their employees.

Australian law will apply if:

an international convention doesn't give immunity to the foreign State, individual diplomat or consular officer for the employee's employment
the contract of employment was made in Australia or is to be performed wholly or partly in Australia
at the time the contract was made the employee was a permanent Australian resident.

Where Australian law applies, the employee is entitled to the minimum conditions of the Fair Work Act.

A modern award may also cover these employees, depending on the type of work they do.

<h2>Award coverage</h2>

<h3>Miscellaneous Award</h3>

The Miscellaneous Award can cover employees who are engaged by a foreign State, an individual diplomat or a consular officer and who do the following work:

driving
cooking or catering
cleaning
gardening or maintenance
clerical work
nanny work.

If an employee engaged by a foreign State, an individual diplomat or a consular officer is undertaking work not listed above, please contact the Fair Work Ombudsman (FWO) directly to discuss award coverage. If a modern award doesn't cover an employee, they can be entitled to the national minimum wage and the National Employment Standards.

<h2>More information</h2>

Contact the Fair Work Ombudsman if you have questions or want more information.

REFERENCES

Fair Work Act 2009

Miscellaneous Award

For further information on Miscellaneous Award coverage, see the Fair Work Commission’s decision in United Voice v Gold Coast Kennels Discretionary Trust t/a AAA Pet Resort [2018] FWCFB 128

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<a
href="http://www.judgments.fedcourt.gov.au/judgments/Judgments/fca/full/2018/2018fcafc0064">Republic of Italy (Minister of Foreign Affairs and International Cooperation – Adelaide Consulate) v Benvenuto [2018] FCAFC 64

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Mucci v Consulate General of Italy in Melbourne [2012] FWA 9243

CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Major Version Number	21
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-4
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-3
Agent Review Status	
Modified On	7/05/2023 6:28 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	15/08/2019 9:46 AM
Expiration Date	
Expired By	
Keywords	MA000104;Award free

Industry	Public Administration and Safety
State	
Status Date	15/08/2019
Scheduled Review Date	31/12/2999
Review Date	15/08/2019
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	s.22 - Irrelevant Information [redacted]

038

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

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Legislative Period FW Act 2009

Archived Date

Publish Target

Additional Information

Knowledge Article Occupations

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Article keywords

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Analytics

Views

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Day	K	e
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5/02/2025		
1 - 2 of 2 (0 selecte		Page 1

Feedback

Rating 0.00

Title
You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

Cases

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Major Version Number	21	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER


```
<p><strong>Important note</strong></p>

<p>There are a variety of individuals that work in foreign embassies:</p>

<ul>
<li>Subclass 995 visa holders are diplomatic staff or consular officers and are not covered by Australian workplace law.</li>
<li>Subclass 403 visa holders have been brought to Australia by a subclass 995 visa holder to provide domestic services. These employees are covered by Australian workplace laws but diplomatic immunities may impact the FWO&rsquo;s ability to enforce compliance.</li>
<li>Employees with no visa (Australian citizens or permanent residents) engaged under a contract of employment that was made in Australia or was to be performed wholly or partly in Australia. These staff are covered by Australian workplace laws, which are enforceable by the FWO.</li>
</ul>

<p>For employees that come under the FWO&rsquo;s jurisdiction, questions about coverage for senior level employees or roles not listed in the article below should be escalated through the normal channels.</p>

<p>For all enquiries you receive that relate to an embassy or consulate, please provide a short summary about the enquiry to <a
href=s.22 - Irrelevant Information [redacted]</a></p>

<p><strong><span style="color: rgb(51, 51, 51); font-family: &quot;Arial&quot;,sans-serif; font-size: 10pt;">Please note: </span></strong><span style="color: rgb(51, 51, 51); font-family: &quot;Arial&quot;,sans-serif; font-size: 10pt;">award free occupations have been the subject of a review by the Knowledge and Legal teams.<o:p></o:p></span></p>

<p><span style="color: rgb(51, 51, 51); font-family: &quot;Arial&quot;,sans-serif; font-size: 10pt;">The review follows a <a href="https://www.fwc.gov.au/documents/decisionssigned/html/2018fwcfb128.htm"><font color="#0066cc">decision</font></a> of the Full Bench of the FWC that adopted a narrower
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interpretation of occupations that are excluded from coverage under the Miscellaneous Award than has been understood to apply. As a result, the Miscellaneous Award now applies to employees working for individual diplomat or consular officers doing the following work:

Driving
Cooking or catering
Clearning
Gardening or maintenance
Clerical work
Nanny work.

We previously considered these employees award free.

CONTENT

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The Fair Work Act 2009 (Fair Work Act) applies to employees engaged by a foreign State, an individual diplomat or a consular officer, except in Western Australia.

However, Commonwealth legislation and international conventions may give the foreign State, individual diplomat or consular officer immunity from Australian employment law, including the Fair Work Act, for some of their employees.

Australian law will apply if:

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the contract of employment was made in Australia or is to be performed wholly or partly in Australia
at the time the contract was made the employee was a permanent Australian resident.

Where Australian law applies, the employee is entitled to the minimum conditions of the Fair Work Act.

A modern award may also cover these employees, depending on the type of work they do.

<h2>Award coverage</h2>

<h3>Miscellaneous Award</h3>

The Miscellaneous Award can cover employees who are engaged by a foreign State, an individual diplomat or a consular officer and who do the following work:

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cooking or catering
cleaning
gardening or maintenance
clerical work
nanny work.

If an employee engaged by a foreign State, an individual diplomat or a consular officer is undertaking work not listed above, please contact the Fair Work Ombudsman (FWO) directly to discuss award coverage. If a modern award doesn't cover an employee, they can be entitled to the national minimum wage and the National Employment Standards.

<h2>More information</h2>

Contact the Fair Work Ombudsman if you have questions or want more information.

REFERENCES

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Kassis v Republic of Lebanon [2014] FCCA 155

Mucci v Consulate General of Italy in Melbourne [2012] FWA 9243

CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

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Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

045

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Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	22
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-2
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-4
Agent Review Status	
Modified On	7/05/2023 6:28 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	15/08/2019 9:46 AM
Expiration Date	
Expired By	
Keywords	MA000104;Award free

TIMELINE

RELATED INFORMATION

Language | M | ior

There are no Knowledge Articl

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Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

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started, create one or more

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Industry	Public Administration and Safety
State	
Status Date	16/08/2019
Scheduled Review Date	31/12/2999
Review Date	16/08/2019
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	s.22 - Irrelevant Information [redacted]
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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My Account Term

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Article keywords

Name

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this view. To get started, create one or more

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Analytics

Views

6

Day	K e
8/07/2026	
9/07/2025	
5/02/2025	
30/01/2025	

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Feedback

Rating 0.00

Title
You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On
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Major Version Number	22	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

Important note

There are a variety of individuals that work in foreign embassies:

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For all enquiries you receive that relate to an embassy or consulate, please provide a short summary about the enquiry to <a
href="mailto s.22 - Irrelevant Information [redacted] /a>

Please note: award free occupations have been the subject of a review by the Knowledge and Legal teams.<o:p></o:p>

The review follows a decision of the Full Bench of the FWC that adopted a narrower

interpretation of occupations that are excluded from coverage under the Miscellaneous Award than has been understood to apply. As a result, the Miscellaneous Award now applies to employees working for individual diplomat or consular officers doing the following work:

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Nanny work.

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<h3>Miscellaneous Award</h3>

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

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Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

052

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Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1
Major Version Number	23
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-1
Agent Review Status	
Modified On	7/05/2023 6:28 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	16/08/2019 12:54 PM
Expiration Date	
Expired By	
Keywords	MA000104;Award free

TIMELINE

RELATED INFORMATION

Language | M | ior

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

There are no Connections to show
started, create one or more

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Industry	Public Administration and Safety
State	
Status Date	16/08/2019
Scheduled Review Date	31/12/2999
Review Date	16/08/2019
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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Article keywords

Name

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Analytics

Views

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Day	K
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5/02/2025	

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Feedback

Rating 0.00

Title
You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

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Major Version Number	23	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

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s.22 - Irrelevant Information

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Clearning
Gardening or maintenance
Clerical work
Nanny work.

We previously considered these employees award free.

Update 12 February 2020:

The Full Bench of the Fair Work Commission (Commission) has made a provisional decision to vary the scope of the Miscellaneous Award which may impact on our advice in this article. We will review the information in this article when the Commission makes a final decision.

Customers can subscribe to this article using the 'Save to My account' button to be automatically notified of any further updates.

CONTENT

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<blockquote>
The Full Bench of the Fair Work Commission (Commission) has made a provisional decision<img alt=external-icon.png src="https://www.fairwork.gov.au/Images/UserUploadedImages/external-icon.png" style="border:0px solid;padding-left:3px;"> to vary the scope of the Miscellaneous Award which may impact on our advice in this article. We will review the information in this article when the Commission makes a final decision.

We encourage you to subscribe to this article using the 'Save to My account' button to be automatically notified of any further updates.
</blockquote>

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an international convention doesn't give immunity to the foreign State, individual diplomat or consular officer for the employee's employment
the contract of employment was made in Australia or is to be performed wholly or partly in Australia
at the time the contract was made the employee was a permanent Australian resident.

Where Australian law applies, the employee is entitled to the minimum conditions of the Fair Work Act.

A modern award may also cover these employees, depending on the type of work they do.

<h2>Award coverage</h2>

<h3>Miscellaneous Award</h3>

The Miscellaneous Award can cover employees who are engaged by a foreign State, an individual diplomat or a consular officer and who do the following work:

driving
cooking or catering
cleaning
gardening or maintenance
clerical work
nanny work.

If an employee engaged by a foreign State, an individual diplomat or a consular officer is undertaking work not listed above, please contact the Fair Work Ombudsman (FWO) directly to discuss award coverage. If a modern award doesn't cover an employee, they can be entitled to the national minimum wage and the National Employment Standards.

<h2>More information</h2>

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REFERENCES

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Mucci v Consulate General of Italy in Melbourne [2012] FWA 9243

CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	24
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-1
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

060

There are no Connections to show
started, create one or more

0 - 0 of 0 (0 selecte Page 1

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	16/08/2019 12:54 PM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	20/02/2020
Scheduled Review Date	31/12/2999
Review Date	20/02/2020
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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My Account Term

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061

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Article keywords

Name

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0 - 0 of 0 (0 selected) Page 1

Analytics

Views

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Day	K
9/07/2026	
8/07/2026	
5/02/2025	
30/01/2025	
27/05/2024	

1 - 5 of 5 (0 selecte Page 1

Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On

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0 - 0 of 0 (0 select Page 1

Major Version Number	24	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

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We previously considered these employees award free.

Update 12 February 2020:

The Full Bench of the Fair Work Commission (Commission) has made a provisional decision to vary the scope of the Miscellaneous Award which may impact on our advice in this article. We will review the information in this article when the Commission makes a final decision.

Customers can subscribe to this article using the 'Save to My account' button to be automatically notified of any further updates.

CONTENT

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<blockquote>
The Full Bench of the Fair Work Commission (Commission) has made a provisional decision<img alt=external-icon.png src="https://www.fairwork.gov.au/Images/UserUploadedImages/external-icon.png" style="border:0px solid;padding-left:3px;"> to vary the scope of the Miscellaneous Award which may impact on our advice in this article. We will review the information in this article when the Commission makes a final decision.

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Kassis v Republic of Lebanon [2014] FCCA 155

Mucci v Consulate General of Italy in Melbourne [2012] FWA 9243

CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

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066

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1
Major Version Number	25
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-1
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-3
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

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Title

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Associated Products

067

There are no Connections to show
started, create one or more

0 - 0 of 0 (0 selecte Page 1

Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	21/02/2020 9:51 AM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	20/02/2020
Scheduled Review Date	31/12/2999
Review Date	20/02/2020
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

Name a

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068

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Article keywords

Name

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Analytics

Views

1

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Feedback

Rating 0.00

Title

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Cases

Created On

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Major Version Number	25	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

Important note

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Please note: award free occupations have been the subject of a review by the Knowledge and Legal teams.<o:p></o:p>

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Clearning
Gardening or maintenance
Clerical work
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We previously considered these employees award free.

Update 25 March 2020:

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Customers can subscribe to this article using the 'Save to My account' button to be automatically notified of any further updates.

CONTENT

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<blockquote>
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<h3>Miscellaneous Award</h3>

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

073

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Revision History

Related Articles

Name	Link Type	Source Article	ou

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	26
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-1
Agent Review Status	
Modified On	7/05/2023 6:29 PM

TIMELINE

RELATED INFORMATION

Language	M	ior

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

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Associated Products

Compliance State	
Promote as Popular	No

074

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started, create one or more

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PUBLISH SETTINGS

Article Subject	Coverage
Publish On	21/02/2020 9:51 AM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	2/04/2020
Scheduled Review Date	31/12/2999
Review Date	2/04/2020
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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Article keywords

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Analytics

Views

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5/02/2025	

1 - 2 of 2 (0 selecte Page 1

Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On

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0 - 0 of 0 (0 select Page 1

Major Version Number	26	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

080

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article	ou

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1
Major Version Number	27
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-3
Agent Review Status	

TIMELINE

RELATED INFORMATION

Language	M	ior

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

081

There are no Connections to show
started, create one or more

0 - 0 of 0 (0 selecte Page 1

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	9/04/2020 3:10 PM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	2/04/2020
Scheduled Review Date	31/12/2999
Review Date	2/04/2020
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

Name	a

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082

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Article keywords

Name

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Analytics

Views

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Day	K
8/07/2026	
5/02/2025	

1 - 2 of 2 (0 selecte Page 1

Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On

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one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	27	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

Important note

There are a variety of individuals that work in foreign embassies:

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href="mailto:s.22 - Irrelevant Information [redacted]

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<h2>Award coverage</h2>

<h3>Miscellaneous Award</h3>

The Miscellaneous Award can cover employees who are engaged by a foreign State, an individual diplomat or a consular officer and who do the following work:

driving
cooking or catering
cleaning
gardening or maintenance
clerical work
nanny work.

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Kassis v Republic of Lebanon [2014] FCCA 155

Mucci v Consulate General of Italy in Melbourne [2012] FWA 9243

CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	28
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

087

Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-2
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

0 - 0 (0 selected) Page 1

Associated Products

There are no Connections to show
started, create one or more

0 - 0 of 0 (0 selecte Page 1

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	9/04/2020 3:10 PM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	15/07/2020
Scheduled Review Date	31/12/2999
Review Date	15/07/2020
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

My Account Term

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Article keywords

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this view. To get started, create one or more

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Analytics

Views

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11/12/2023		

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Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

0 - 0 (0 selected) Page 1

Cases

Created On

There are no Knowledge Article In
one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	28	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1
Major Version Number	29
Minor Version Number	0
Created By	# FWO-KNET-

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

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Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

	DataMigration-CDS-4
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-1
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	15/07/2020 2:49 PM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	15/07/2020
Scheduled Review Date	31/12/2999
Review Date	15/07/2020
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

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Associated Products

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started, create one or more

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Additional Information

Knowledge Article Occupations

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My Account Term

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Article keywords

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There are no Knowledge Article Keywords to show in
this view. To get started, create one or more

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Analytics

Views

4

Day	K	e
8/07/2026		
5/02/2025		

1 - 2 of 2 (0 selecte Page 1

Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On

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one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	29	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

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Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

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Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	30
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-2
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

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Associated Products

101

There are no Connections to show
started, create one or more

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PUBLISH SETTINGS

Article Subject	Coverage
Publish On	15/07/2020 2:49 PM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	1/12/2021
Scheduled Review Date	31/12/2999
Review Date	1/12/2021
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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Article keywords

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Analytics

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1 - 2 of 2 (0 selecte Page 1

Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On

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0 - 0 of 0 (0 select Page 1

Major Version Number	30	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

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Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

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Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	31
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-1
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-2
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

Article Subject	Coverage
Publish On	15/07/2020 2:49 PM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	2/12/2021
Scheduled Review Date	31/12/2999
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Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

107

There are no Connections to show
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Additional Information

Knowledge Article Occupations

Name a

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My Account Term

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Article keywords

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0 - 0 of 0 (0 selected) Page 1

Analytics

Views

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Day	K e
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1 - 1 of 1 (0 selecte Page 1	

Feedback

Rating 0.00

Title
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0 - 0 (0 selected) Page 1

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Major Version Number	31	**Minor Version Number**	0

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Award coverage for employees...

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ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
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Knowledge Enquiry Number			
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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

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Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1
Major Version Number	32
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-1
Created On	25/05/2017 11:41 AM
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Modified On	7/05/2023 6:29 PM
Compliance State	

TIMELINE

RELATED INFORMATION

Language	M

There are no Knowledge Articl

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Title

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Associated Products

Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	2/12/2021 9:29 AM
Expiration Date	
Expired By	
Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	2/12/2021
Scheduled Review Date	31/12/2999
Review Date	2/12/2021
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

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Additional Information

Knowledge Article Occupations

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My Account Term

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Article keywords

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Analytics

Views

3

Day	K
8/07/2026	
9/07/2025	

1 - 2 of 2 (0 selecte Page 1

Feedback

Rating 0.00

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

0 - 0 (0 selected) Page 1

Cases

Created On

There are no Knowledge Article In one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	32	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

Important note

There are a variety of individuals that work in foreign embassies:

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href="mailto:s.22 - Irrelevant Information [redacted]

CONTENT

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at the time the contract was made the employee was a permanent Australian resident.

Where Australian law applies, the employee is entitled to the minimum conditions of the Fair Work Act.

A modern award may also cover these employees, depending on the type of work they do.

<h2>Award coverage</h2>

<h3>Miscellaneous Award</h3>

The Miscellaneous Award can cover employees who are engaged by a foreign State, an individual diplomat or a consular officer and who do the following work:

driving
cooking or catering
cleaning
gardening or maintenance
clerical work
nanny work.

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REFERENCES

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

118

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	33
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-4
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	2/12/2021 9:29 AM
Expiration Date	
Expired By	
Keywords	MA000104;Award free

TIMELINE

RELATED INFORMATION

Language | M | ior

There are no Knowledge Articl

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Title

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Associated Products

There are no Connections to show started, create one or more

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Industry	Public Administration and Safety
State	
Status Date	20/09/2022
Scheduled Review Date	31/12/2999
Review Date	20/09/2022
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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My Account Term

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Article keywords

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Analytics

Views

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1 - 1 of 1 (0 selecte Page 1

Feedback

Rating 0.00

Title
You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On
There are no Knowledge Article In one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	33	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

INTERNAL BANNER

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href="mailto:s.22 - Irrelevant Information [redacted]

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	# FWO-KNET-DataMigration-CDS-1
Major Version Number	34
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-3
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-3
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	10/10/2022 7:14 AM
Expiration Date	
Expired By	

TIMELINE

RELATED INFORMATION

Language | M | ior

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

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Associated Products

There are no Connections to show started, create one or more

0 - 0 of 0 (0 selecte Page 1

Keywords	MA000104;Award free
Industry	Public Administration and Safety
State	
Status Date	20/09/2022
Scheduled Review Date	31/12/2999
Review Date	20/09/2022
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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My Account Term

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Article keywords

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Analytics

Views

5

Day	K e
8/07/2026	
9/07/2025	

1 - 2 of 2 (0 selecte Page 1

Feedback

Rating 0.00

Title
You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Cases

Created On
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0 - 0 of 0 (0 select Page 1

Major Version Number	34	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

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href="mailto:s.22 - Irrelevant Information [redacted] and copy in parliamentarians@fwo.gov.au.

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	35
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-2
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-2
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	10/10/2022 7:14 AM
Expiration Date	
Expired By	
Keywords	MA000104;Award free

TIMELINE

RELATED INFORMATION

Language | M | ior

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Title

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Associated Products

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Industry	Public Administration and Safety
State	
Status Date	24/04/2023
Scheduled Review Date	31/12/2999
Review Date	24/04/2023
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

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Article keywords

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Analytics

Views

10

Day	K e
8/07/2026	
9/07/2025	
5/02/2025	
30/01/2025	
7/05/2024	

1 - 5 of 5 (0 selecte Page 1

Feedback

Rating 0.00

Title
You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

0 - 0 (0 selected) Page 1

Cases

Created On
There are no Knowledge Article In one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	35	**Minor Version Number**	0

Knowledge Article

Award coverage for employees...

KRN	Status	Status Reason
K600567	Archived	Archived

Content

ARTICLE CONTENT

Knowledge Template		**Revision Comment**	
Title	Award coverage for employees of embassies & consulates		
Article Sub Type	Article		
Knowledge Enquiry Number			
		Article Type	Knowledge entry
		KRN	K600567

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CALLS TO ACTION

Title	Html Content	Created On
Awards and agreements	F...	7/05/2023 4:01...

1 - 1 of 1 (0 selected) Page 1

Revision History

Related Articles

Name	Link Type	Source Article

There are no Knowledge Article Links to show in this view. To get star

0 - 0 of 0 (0 selected) Page 1

Summary

BASIC SETTINGS

Internal only	No
Owner	# FWO-KNET-DataMigration-CDS-3
Article Public Number	K600567
Status Reason	
Primary Author Id	s.22 - Irrelevant Information [redacted]
Major Version Number	36
Minor Version Number	0
Created By	# FWO-KNET-DataMigration-CDS-4
Created On	25/05/2017 11:41 AM
Modified By	# FWO-KNET-DataMigration-CDS-4
Agent Review Status	
Modified On	7/05/2023 6:29 PM
Compliance State	
Promote as Popular	No

PUBLISH SETTINGS

Article Subject	Coverage
Publish On	10/10/2022 7:14 AM
Expiration Date	
Expired By	
Keywords	MA000104;Award free

TIMELINE

RELATED INFORMATION

Language | M | ior

There are no Knowledge Articl

0 - 0 of 0 (0 selecte Page 1

Title

You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

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Associated Products

There are no Connections to show started, create one or more

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Industry	Public Administration and Safety
State	
Status Date	24/04/2023
Scheduled Review Date	31/12/2999
Review Date	24/04/2023
Effective date	25/05/2017
Last Approved By	s.22 - Irrelevant Information [redacted]
Last Reviewed By	
Legislative Period	FW Act 2009
Archived Date	
Publish Target	

Additional Information

Knowledge Article Occupations

Name	a

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My Account Term

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Article keywords

Name

There are no Knowledge Article Keywords to show in this view. To get started, create one or more

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Analytics

Views

9

Day	K e
8/07/2026	
9/07/2025	
5/02/2025	

1 - 3 of 3 (0 selecte Page 1

Feedback

Rating 0.00

Title
You do not have permission to access these records. Contact your Microsoft Dynamics 365 administrator for help.

0 - 0 (0 selected) Page 1

Cases

Created On
There are no Knowledge Article In one or more

0 - 0 of 0 (0 select Page 1

Major Version Number	36	**Minor Version Number**	0

Related Versions

Major ...	Minor ...	Revision Comment	Author Comment	Approval Comment	Status	Status Re...	Created By	Modified By
20	0		Added 'Award free' to Keywords.		Archiv...	Archived	# FWO-KNET-D...	# FWO-
19	0			System checkin: This article published to Knet	Archiv...	Archived	# FWO-KNET-D...	# FWO-
18	0		Internal banner updated as requested v...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
17	0			System checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-
16	0		Final changes made to body of article a...		Archiv...	Archived	# FWO-KNET-D...	# FWO-

Final changes made to body of article after review following a Fair Work Commission decision regarding Miscellaneous Award coverage.

Rows: 41

Related Versions

Major ...	Minor ...	Revision Comment	Author Comment	Approval Comment	Status	Status Re...	Created By	Modified By
20	0		Added 'Award free' to Keywords.		Archiv...	Archived	# FWO-KNET-D...	# FWO-
19	0			System checkin: This article published to Knet	Archiv...	Archived	# FWO-KNET-D...	# FWO-
18	0		Internal banner updated as requested v...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
17	0			stem checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-
16	0				Archiv...	Archived	# FWO-KNET-D...	# FWO-

Internal banner updated as requested via email on 2 August 2019 by s.22 - Irrelevant Informat has advised that the banner has been approved Legal.

Rows: 41

Related Versions

Major ...	Minor ...	Revision Comment	Author Comment	Approval Comment	Status	Status Re...	Created By	Modified By
24	0		Notice published to article advising tha...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
23	0			System checkin: This article published to Knet	Archiv...	Archived	# FWO-KNET-D...	# FWO-
22	0		Banner added advising a change in pos...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
21	0			stem checkin: This article published to Knet	Archiv...	Archived	# FWO-KNET-D...	# FWO-
20	0		Added 'Award free' to Keywords.		Archiv...	Archived	# FWO-KNET-D...	# FWO-

Banner added advising a change in position due to Miscellaneous Award review on coverage.

Related Versions

Major ...	Minor ...	Revision Comment	Author Comment	Approval Comment	Status	Status Re...	Created By	Modified By
27	0			System checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-
26	0		Notice published to article advising tha...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
25	0			System checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-
24	0		Notice published to article advising tha...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
23	0			stem checkin: This article published to Knet	Archiv...	Archived	# FWO-KNET-D...	# FWO-

Notice published to article advising that the Full Bench of the Fair Work Commission has made a provisional decision to vary the scope of the Miscellaneous Award.

Rows: 41

Related Versions

Major ...	Minor ...	Revision Comment	Author Comment	Approval Comment	Status	Status Re...	Created By	Modified By
27	0			System checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-
26	0		Notice published to article advising tha...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
25	0			stem checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-
24	0				Archiv...	Archived	# FWO-KNET-D...	# FWO-
23	0			System checkin: This article published to Knet	Archiv...	Archived	# FWO-KNET-D...	# FWO-

Notice published to article advising that the Full Bench of the Fair Work Commission has made a decision to vary the scope of the Miscellaneous Award.

Related Versions

Major ...	Minor ...	Revision Comment	Author Comment	Approval Comment	Status	Status Re...	Created By	Modified By
32	0			System checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-
31	0		Updated link to the article.		Archiv...	Archived	# FWO-KNET-D...	# FWO-
30	0		Updated links in the article		Archiv...	Archived	# FWO-KNET-D...	# FWO-
29	0			System checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-
28	0		Content updated following a Fair Work ...		Archiv...	Archived	# FWO-KNET-D...	# FWO-

Content updated following a Fair Work Commission decision varying the scope of the Miscellaneous Award from ppc 1 July 2020.

Rows: 41

Related Versions

Major ...	Minor ...	Revision Comment	Author Comment	Approval Comment	Status	Status Re...	Created By	Modified By
36	0		Refer to the previous note; in addition r...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
35	0		Banner updated to note parliamentaria...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
34	0			stem checkin: This article published to Knet	Archiv...	Archived	# FWO-KNET-D...	# FWO-
33	0				Archiv...	Archived	# FWO-KNET-D...	# FWO-
32	0			System checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-

Banner updated to note s.22 - Irrelevant Information o be copied in to the summary sent to CE following any enquiries related to embassy's and consulates.

Related Versions

Major ...	Minor ...	Revision Comment	Author Comment	Approval Comment	Status	Status Re...	Created By	Modified By
36	0		Refer to the previous note; in addition r...		Archiv...	Archived	# FWO-KNET-D...	# FWO-
35	0		Refer to the previous note; in addition removed the link icon next to the new email contact.		Archiv...	Archived	# FWO-KNET-D...	# FWO-
34	0			System checkin: This article published to Knet	Archiv...	Archived	# FWO-KNET-D...	# FWO-
33	0		Updated all broken reference links		Archiv...	Archived	# FWO-KNET-D...	# FWO-
32	0			System checkin: This article published to Library	Archiv...	Archived	# FWO-KNET-D...	# FWO-

Rows: 41

strAttributeValue	dtmHistoryDate
Who the Clerks Award covers	
The Clerks Award covers employers who mainly carry out clerical and administrative work in the private sector and their employees who fit within the classifications of the award.	2016-02-08T12:12:21.8770000
Clerical and administrative work means:	
filing and photocopying	
typing and word processing	
managing accounts, invoices and orders	
billing clients and customers	
maintaining records and journals, including payroll	
answering calls	
cash handling	
·operating a telephone switchboard	
attending a reception desk	
secretarial and executive support services.	
Examples of employees covered by the Clerks Award include:	
administrative assistants	
receptionists (eg. in a tax accounting firm)	
bookkeepers (eg. in a manufacturing company)	
clerical employees in a retail head office (if no retail activities are conducted at the office)	
diploma qualified employees who complete financial/tax schedules or income tax returns (except where their employer is in the banking, finance or insurance industry)	
wholesale travel operators selling packages directly to other travel companies.	
The Clerical Award also covers labour hire businesses and their employees who are placed with an organisation in a clerical role covered by this award and who are not covered by another award with clerical classifications.	
Check the award for full information on who is covered and the classification descriptions.	
Source reference: Clerks - Private Sector Award 2010 [MA000002] clauses 3, 4 and schedule B 	
	2016-02-08T12:12:21.8770000
Who the Clerks Award doesn't cover	
Employers and employees are not covered by the Clerks Award when:	2016-02-08T12:12:21.8770000
the employees are working in the public sector (eg. working for a local council, government body or embassy)	
they are employed as a qualified accountant in an accountancy practice or within the banking, finance and insurance industry	
they are selling travel packages to final consumers for a retail travel agency.	
The Clerks Award doesn't cover employers and employees when they are covered by an industry award that has clerical classifications, including:	
Aged Care Award	
Airline Ground Staff Award	
Airport Award	
Alpine Resorts Award	
Animal and Veterinary Services Award	
Banking, Finance and Insurance Award	
Black Coal Award	
Business Equipment Award	
Contract Call Centres Award	
Educational Services (Post-Secondary) Award	
Educational Services (Schools) General Staff Award	
Fitness Award	
Health Services Award	
Higher Education General Staff Award	
Hospitality Award	
Legal Award	
Market and Social Research Award	
Meat Award	
Rail Award	
Registered Clubs Award	
Restaurant Award	
Retail Award	
Social and Community Services Award	
Sporting Organisation Award	
Telecommunications Award.	
Check the award for full information on coverage and classifications.	
Source reference: Clerks - Private Sector Award 2010 [MA000002] clauses 3, 4 and schedule B 	
	2016-02-08T12:12:21.8770000
Not the right award?	
If your industry or work isn't covered above, you can also check:	
Banking, Finance and Insurance Award summary	
Health Services Award summary	
Hospitality Award summary	
Legal Award summary	
Retail Award summary	
Social and Community Services Award summary.	
Find your pay and entitlements	
Calculate pay	
Calculate leave	
Calculate notice and redundancy	
Download the <a class="document <--DocAnnotation.cssclass.1958-->" href="/ArticleDocuments/872/clerks-private-sector-award-ma000002-pay-guide.docx.aspx" target="_blank">Clerks Award Pay Guide (<--DocAnnotation.type.1958--> <--DocAnnotation.size.1958-->)<a class="document <--DocAnnotation.cssclass.1926-->" href="/ArticleDocuments/872/clerks-private-sector-award-ma000002-pay-guide.pdf.aspx" target="_blank"> (<--DocAnnotation.type.1926--> <--DocAnnotation.size.1926-->) for a summary of pay rates, all allowances and common penalties in this award.	
Pay and entitlements less than the award?	
Employees must be paid at least award pay rates and entitlements.	
If your pay rates are less than the award, go to Help resolving workplace issues to follow our step by step guide on how you can fix it.	
Get help	
Need help finding the answers to other questions about the workplace? Get help.	
Looking for another award?	
If you’re looking for award coverage for multiple job roles, start our Find my Award tool again.	2016-02-08T12:12:21.8770000
Who the Clerks Award covers	
The Clerks Award covers employees who mainly carry out clerical and administrative work and their employers in the private sector.	2016-02-11T12:58:31.7630000
Clerical and administrative work means:	
filing and photocopying	
typing and word processing	
managing accounts, invoices and orders	
billing clients and customers	
maintaining records and journals, including payroll	
answering calls	
cash handling	
·operating a telephone switchboard	
attending a reception desk	
secretarial and executive support services.	
Examples of employees covered by the Clerks Award include:	
administrative assistants	
receptionists (eg. in a tax accounting firm)	
bookkeepers (eg. in a manufacturing company)	
clerical employees in a retail head office (if no retail activities are conducted at the office)	
diploma qualified employees who complete financial/tax schedules or income tax returns (except where their employer is in the banking, finance or insurance industry)	
wholesale travel operators selling packages directly to other travel companies.	
The Clerical Award also covers labour hire businesses and their employees who are placed with an organisation in a clerical role covered by this award and who are not covered by another award with clerical classifications.	
Check the award for full information on who is covered and the classification descriptions.	
Source reference: Clerks - Private Sector Award 2010 [MA000002] clauses 3, 4 and schedule B 	
	2016-02-11T12:58:31.7630000
Who the Clerks Award doesn't cover	
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the employees are working in the public sector (eg. working for a local council, government body or embassy)	
they are employed as a qualified accountant in an accountancy practice or within the banking, finance and insurance industry	
they are selling travel packages to final consumers for a retail travel agency.	
The Clerks Award doesn't cover employers and employees when they are covered by an industry award that has clerical classifications, including:	
Aged Care Award	
Airline Ground Staff Award	
Airport Award	
Alpine Resorts Award	
Animal and Veterinary Services Award	
Banking, Finance and Insurance Award	
Black Coal Award	
Business Equipment Award	
Contract Call Centres Award	
Educational Services (Post-Secondary) Award	
Educational Services (Schools) General Staff Award	
Fitness Award	
Health Services Award	
Higher Education General Staff Award	
Hospitality Award	
Legal Award	
Market and Social Research Award	
Meat Award	
Rail Award	
Registered Clubs Award	
Restaurant Award	
Retail Award	
Social and Community Services Award	
Sporting Organisation Award	
Telecommunications Award.	
Check the award for full information on coverage and classifications.	
Source reference: Clerks - Private Sector Award 2010 [MA000002] clauses 3, 4 and schedule B 	
	2016-02-11T12:58:31.7630000
Not the right award?	
If your industry or work isn't covered above, you can also check:	
Banking, Finance and Insurance Award summary	
Health Services Award summary	
Hospitality Award summary	
Legal Award summary	
Retail Award summary	
Social and Community Services Award summary.	
Find your pay and entitlements	
Calculate pay	
Calculate leave	
Calculate notice and redundancy	
Download the <a class="document <--DocAnnotation.cssclass.1958-->" href="/ArticleDocuments/872/clerks-private-sector-award-ma000002-pay-guide.docx.aspx" target="_blank">Clerks Award Pay Guide (<--DocAnnotation.type.1958--> <--DocAnnotation.size.1958-->)<a class="document <--DocAnnotation.cssclass.1926-->" href="/ArticleDocuments/872/clerks-private-sector-award-ma000002-pay-guide.pdf.aspx" target="_blank"> (<--DocAnnotation.type.1926--> <--DocAnnotation.size.1926-->) for a summary of pay rates, all allowances and common penalties in this award.	
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If your pay rates are less than the award, go to Help resolving workplace issues to follow our step by step guide on how you can fix it.	
Get help	
Need help finding the answers to other questions about the workplace? Get help.	
Looking for another award?	
If you’re looking for award coverage for multiple job roles, start our Find my Award tool again.	2016-02-11T12:58:31.7630000
Who the Clerks Award covers	
The Clerks Award covers employees who mainly carry out clerical and administrative work and their employers in the private sector.	2016-02-18T10:45:46.9270000
Clerical and administrative work means:	
filing and photocopying	
typing and word processing	
managing accounts, invoices and orders	
billing clients and customers	
maintaining records and journals, including payroll	
answering calls	
cash handling	
operating a telephone switchboard	
attending a reception desk	
secretarial and executive support services.	
Examples of employees covered by the Clerks Award include:	
administrative assistants	
receptionists (eg. in a tax accounting firm)	
bookkeepers (eg. in a manufacturing company)	
clerical employees in a retail head office (if no retail activities are conducted at the office)	
diploma qualified employees who complete financial/tax schedules or income tax returns (except where their employer is in the banking, finance or insurance industry)	
wholesale travel operators selling packages directly to other travel companies.	
The Clerical Award also covers labour hire businesses and their employees who are placed with an organisation in a clerical role covered by this award and who are not covered by another award with clerical classifications.	
Check the award for full information on who is covered and the classification descriptions.	
<p class="sourceReference">Source reference: Clerks - Private Sector Award 2010 [MA000002] clauses 3, 4 and schedule B </p>	
	2016-02-18T10:45:46.9270000
Who the Clerks Award doesn't cover	
Employers and employees are not covered by the Clerks Award when:	2016-02-18T10:45:46.9270000
the employees are working in the public sector (eg. working for a local council, government body or embassy)	
they are employed as a qualified accountant in an accountancy practice or within the banking, finance and insurance industry	
they are selling travel packages to final consumers for a retail travel agency.	
The Clerks Award doesn't cover employers and employees when they are covered by an industry award that has clerical classifications, including:	
Aged Care Award	
Airline Ground Staff Award	
Airport Award	
Alpine Resorts Award	
Animal and Veterinary Services Award	
Banking, Finance and Insurance Award	
Black Coal Award	
Business Equipment Award	
Contract Call Centres Award	
Educational Services (Post-Secondary) Award	
Educational Services (Schools) General Staff Award	
Fitness Award	
Health Services Award	
Higher Education General Staff Award	
Hospitality Award	
Legal Award	
Market and Social Research Award	
Meat Award	
Rail Award	
Registered Clubs Award	
Restaurant Award	
Retail Award	
Social and Community Services Award	
Sporting Organisation Award	
Telecommunications Award.	
Check the award for full information on coverage and classifications.	
<p class="sourceReference">Source reference: Clerks - Private Sector Award 2010 [MA000002] clauses 3, 4 and schedule B </p>	
	2016-02-18T10:45:46.9270000
Not the right award?	
If your industry or work isn't covered above, you can also check:	
Banking, Finance and Insurance Award summary	
Health Services Award summary	
Hospitality Award summary	
Legal Award summary	
Retail Award summary	
Social and Community Services Award summary.	
Find your pay and entitlements	
Calculate pay	
Calculate leave	
Calculate notice and redundancy	
Download the Clerks Award Pay Guide (~~~-DocAnnotation.type.1958-~~~ ~~~-DocAnnotation.size.1958-~~~) (~~~-DocAnnotation.type.1926-~~~ ~~~-DocAnnotation.size.1926-~~~) for a summary of pay rates, all allowances and common penalties in this award.	
Pay and entitlements less than the award?	
Employees must be paid at least award pay rates and entitlements.	
If your pay rates are less than the award, go to Help resolving workplace issues to follow our step by step guide on how you can fix it.	
Get help	
Need help finding the answers to other questions about the workplace? Get help.	
Looking for another award?	
If you’re looking for award coverage for multiple job roles, start our Find my Award tool again.	2016-02-18T10:45:46.9270000
Who the Clerks Award covers	
The Clerks Award covers employees who mainly carry out clerical and administrative work and their employers in the private sector.	2020-02-04T08:07:22.6670000
Clerical and administrative work means:	
filing and photocopying	
typing and word processing	
managing accounts, invoices and orders	

billing clients and customers
maintaining records and journals, including payroll
answering calls
cash handling
operating a telephone switchboard
attending a reception desk
secretarial and executive support services.

Examples of employees covered by the Clerks Award include:

administrative assistants
receptionists (eg. in a tax accounting firm)
bookkeepers (eg. in a manufacturing company)
clerical employees in a retail head office (if no retail activities are conducted at the office)
diploma qualified employees who complete financial/tax schedules or income tax returns (except where their employer is in the banking, finance or insurance industry)
wholesale travel operators selling packages directly to other travel companies.

The Clerical Award also covers labour hire businesses and their employees who are placed with an organisation in a clerical role covered by this award and who are not covered by another award with clerical classifications.
Check the award for full information on who is covered and the classification descriptions.
Source reference: Clerks - Private Sector Award [MA000002] clauses 3, 4 and schedule B
  2020-02-04T08:07:22.6670000
<h2>Who the Clerks Award doesn't cover</h2>
Employers and employees are not covered by the Clerks Award when: 2020-02-04T08:07:22.6670000

the employees are working in the public sector (eg. working for a local council, government body or embassy)
they are employed as a qualified accountant in an accountancy practice or within the banking, finance and insurance industry
they are selling travel packages to final consumers for a retail travel agency.

The Clerks Award doesn't cover employers and employees when they are covered by an industry award that has clerical classifications, including:

Aged Care Award
Airline Ground Staff Award
Airport Award
Alpine Resorts Award
Animal and Veterinary Services Award
Banking, Finance and Insurance Award
Black Coal Award
Business Equipment Award
Contract Call Centres Award
Educational Services (Post-Secondary) Award
Educational Services (Schools) General Staff Award
Fitness Award
Health Services Award
Higher Education General Staff Award
Hospitality Award
Legal Award
Market and Social Research Award
Meat Award
Rail Award
Registered Clubs Award
Restaurant Award
Retail Award
Social and Community Services Award
Sporting Organisation Award
Telecommunications Award.

Check the award for full information on coverage and classifications.
Source reference: Clerks - Private Sector Award [MA000002] clauses 3, 4 and schedule B
  2020-02-04T08:07:22.6670000
<h2>Not the right award?</h2>
If your industry or work isn't covered above, you can also check:

Banking, Finance and Insurance Award summary
Health Services Award summary
Hospitality Award summary
Legal Award summary
Retail Award summary
Social and Community Services Award summary.

<h2>Find your pay and entitlements</h2>

Calculate pay
Calculate leave
Calculate notice and redundancy

Download the Clerks Award Pay Guide (~~~DocAnnotation.type.1958~~~ ~~~DocAnnotation.size.1958~~~) (~~~DocAnnotation.type.1926~~~ ~~~DocAnnotation.size.1926~~~) for a summary of pay rates, all allowances and common penalties in this award.

<h2>Pay and entitlements less than the award?</h2>
Employees must be paid at least award pay rates and entitlements.
If your pay rates are less than the award, go to Help resolving workplace issues to follow our step by step guide on how you can fix it.
<h2>Get help</h2>
Need help finding the answers to other questions about the workplace? Get help.
<h2>Looking for another award?</h2>
If you’re looking for award coverage for multiple job roles, start our Find my Award tool again. 2020-02-04T08:07:22.6670000
<h2>Who the Clerks Award covers</h2>
The Clerks Award covers employees who mainly carry out clerical and administrative work and their employers in the private sector. 2020-05-29T15:33:48.8870000
Clerical and administrative work means:

filing and photocopying
typing and word processing
managing accounts, invoices and orders
billing clients and customers
maintaining records and journals, including payroll
answering calls
cash handling
operating a telephone switchboard
attending a reception desk
secretarial and executive support services.

Examples of employees covered by the Clerks Award include:

administrative assistants
receptionists (eg. in a tax accounting firm)
bookkeepers (eg. in a manufacturing company)
clerical employees in a retail head office (if no retail activities are conducted at the office)
diploma qualified employees who complete financial/tax schedules or income tax returns (except where their employer is in the banking, finance or insurance industry)
wholesale travel operators selling packages directly to other travel companies.

The Clerical Award also covers labour hire businesses and their employees who are placed with an organisation in a clerical role covered by this award and who are not covered by another award with clerical classifications.
Check the award for full information on who is covered and the classification descriptions.
Source reference: Clerks - Private Sector Award [MA000002] clauses 2, 4 and schedule A
  2020-05-29T15:33:48.8870000
<h2>Who the Clerks Award doesn't cover</h2>
Employers and employees are not covered by the Clerks Award when: 2020-05-29T15:33:48.8870000

the employees are working in the public sector (eg. working for a local council, government body or embassy)
they are employed as a qualified accountant in an accountancy practice or within the banking, finance and insurance industry
they are selling travel packages to final consumers for a retail travel agency.

The Clerks Award doesn't cover employers and employees when they are covered by an industry award that has clerical classifications, including:

Aged Care Award
Airline Ground Staff Award
Airport Award
Alpine Resorts Award
Animal and Veterinary Services Award
Banking, Finance and Insurance Award
Black Coal Award
Business Equipment Award
Contract Call Centres Award
Educational Services (Post-Secondary) Award
Educational Services (Schools) General Staff Award
Fitness Award
Health Services Award
Higher Education General Staff Award
Hospitality Award
Legal Award
Market and Social Research Award
Meat Award
Rail Award
Registered Clubs Award
Restaurant Award
Retail Award
Social and Community Services Award
Sporting Organisation Award
Telecommunications Award.

Check the award for full information on coverage and classifications.
Source reference: Clerks - Private Sector Award [MA000002] clauses 2, 4 and schedule A
  2020-05-29T15:33:48.8870000
<h2>Not the right award?</h2>
If your industry or work isn't covered above, you can also check:

Banking, Finance and Insurance Award summary
Health Services Award summary
Hospitality Award summary
Legal Award summary
Retail Award summary
Social and Community Services Award summary.

<h2>Find your pay and entitlements</h2>

Calculate pay
Calculate leave
Calculate notice and redundancy

Download the Clerks Award Pay Guide (~~~DocAnnotation.type.1958~~~ ~~~DocAnnotation.size.1958~~~) (~~~DocAnnotation.type.1926~~~ ~~~DocAnnotation.size.1926~~~) for a summary of pay rates, all allowances and common penalties in this award.

<h2>Pay and entitlements less than the award?</h2>
Employees must be paid at least award pay rates and entitlements.
If your pay rates are less than the award, go to Help resolving workplace issues to follow our step by step guide on how you can fix it.
<h2>Get help</h2>
Need help finding the answers to other questions about the workplace? Get help.
<h2>Looking for another award?</h2>
If you’re looking for award coverage for multiple job roles, start our Find my Award tool again. 2020-05-29T15:33:48.8870000
<h2>Who the Clerks Award covers</h2>
The Clerks Award covers employees who mainly carry out clerical and administrative work and their employers in the private sector. 2020-11-09T09:55:32.5270000
Clerical and administrative work means:

filing and photocopying
typing and word processing
managing accounts, invoices and orders
billing clients and customers
maintaining records and journals, including payroll
answering calls
cash handling
operating a telephone switchboard
attending a reception desk
secretarial and executive support services.

Examples of employees covered by the Clerks Award include:

administrative assistants
receptionists (eg. in a tax accounting firm)
bookkeepers (eg. in a manufacturing company)
clerical employees in a retail head office (if no retail activities are conducted at the office)
diploma qualified employees who complete financial/tax schedules or income tax returns (except where their employer is in the banking, finance or insurance industry)
wholesale travel operators selling packages directly to other travel companies.

The Clerical Award also covers labour hire businesses and their employees who are placed with an organisation in a clerical role covered by this award and who are not covered by another award with clerical classifications.
Check the award for full information on who is covered and the classification descriptions.
Source reference: Clerks - Private Sector Award [MA000002] clauses 2, 4 and schedule A
  2020-11-09T09:55:32.5270000
<h2>Who the Clerks Award doesn't cover</h2>
Employers and employees are not covered by the Clerks Award when: 2020-11-09T09:55:32.5270000

the employees are working in the public sector (eg. working for a local council, government body or embassy)
they are employed as a qualified accountant in an accountancy practice or within the banking, finance and insurance industry
they are selling travel packages to final consumers for a retail travel agency.

The Clerks Award doesn't cover employers and employees when they are covered by an industry award that has clerical classifications, including:

Aged Care Award
Airline Ground Staff Award
Airport Award
Alpine Resorts Award
Animal and Veterinary Services Award
Banking, Finance and Insurance Award
Black Coal Award
Business Equipment Award
Contract Call Centres Award
Educational Services (Post-Secondary) Award
Educational Services (Schools) General Staff Award
Fitness Award
Health Services Award
Higher Education General Staff Award
Hospitality Award
Legal Award
Market and Social Research Award
Meat Award
Rail Award
Registered Clubs Award
Restaurant Award
Retail Award
Social and Community Services Award
Sporting Organisation Award
Telecommunications Award.

Check the award for full information on coverage and classifications.
Source reference: Clerks - Private Sector Award [MA000002] clauses 2, 4 and schedule A
  2020-11-09T09:55:32.5270000
<h2>Not the right award?</h2>
If your industry or work isn't covered above, you can also check:

Banking, Finance and Insurance Award summary
Health Services Award summary
Hospitality Award summary
Legal Award summary
Retail Award summary
Social and Community Services Award summary.

<h2>Find your pay and entitlements</h2>

Calculate pay
Calculate leave
Calculate notice and redundancy

Download the Clerks Award Pay Guide (~~~DocAnnotation.type.1958~~~ ~~~DocAnnotation.size.1958~~~) (~~~DocAnnotation.type.1926~~~ ~~~DocAnnotation.size.1926~~~) for a summary of pay rates, all allowances and common penalties in this award.

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If you’re looking for award coverage for multiple job roles, start our Find my Award tool again. 2020-11-09T09:55:32.5270000