

Preventing workplace problems

Annual Wage Review – 1 September 2021 changes

From 1 September 2021, minimum wages in the Retail Award are increasing. Updated minimum rates are now available in our pay tools. See our [Annual Wage Review 2021 \(www.fairwork.gov.au/about-us/news-and-media-releases/website-news/annual-wage-review-2021\)](http://www.fairwork.gov.au/about-us/news-and-media-releases/website-news/annual-wage-review-2021) page for more information.

One of the best ways to make sure you have a productive working environment, free from problems and conflict, is to prevent problems from happening in the first place.

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Know your rights and obligations

By knowing your workplace rights and obligations you can avoid any issues that may arise when there is a question or dispute about pay or conditions at work. We have resources to help you find out what applies to you.

Read more at [Know your rights and obligations \(www.fairwork.gov.au/workplace-problems/preventing-workplace-problems/know-your-rights-and-obligations\)](http://www.fairwork.gov.au/workplace-problems/preventing-workplace-problems/know-your-rights-and-obligations) .

Stay up-to-date with workplace law changes

It's important to stay up-to-date with changes to workplace laws. Minimum pay rates under awards and the [National Minimum Wage \(www.fairwork.gov.au/pay/minimum-wages/default#national-minimum-wage\)](http://www.fairwork.gov.au/pay/minimum-wages/default#national-minimum-wage) usually change once a year and the Fair Work Commission can vary awards at any time.

If you're subscribed to get updates from us, we'll let you know when changes relevant to you happen.

Read more at [Stay up-to-date with workplace law changes \(www.fairwork.gov.au/workplace-problems/preventing-workplace-problems/stay-up-to-date-with-workplace-law-changes\)](http://www.fairwork.gov.au/workplace-problems/preventing-workplace-problems/stay-up-to-date-with-workplace-law-changes) .

Communication in the workplace

Regular and open communication helps maintain a harmonious working environment and can prevent workplace problems from happening. Both employees and employers are responsible for open and effective communication at and about work.

Read more on [Communication in the workplace \(www.fairwork.gov.au/workplace-problems/preventing-workplace-problems/communication-in-the-workplace\)](http://www.fairwork.gov.au/workplace-problems/preventing-workplace-problems/communication-in-the-workplace) .

Related information

- [Pay \(www.fairwork.gov.au/pay/default\)](http://www.fairwork.gov.au/pay/default)
- [Common workplace problems \(www.fairwork.gov.au/workplace-problems/common-workplace-problems/default\)](http://www.fairwork.gov.au/workplace-problems/common-workplace-problems/default)
- [Consultation and cooperation in the workplace \(www.fairwork.gov.au/How-we-will-help/templates-and-guides/Best-practice-guides/consultation-and-cooperation-in-the-workplace\)](http://www.fairwork.gov.au/How-we-will-help/templates-and-guides/Best-practice-guides/consultation-and-cooperation-in-the-workplace)

Contact us

Fair Work Online: www.fairwork.gov.au

Fair Work Infoline: 13 13 94

Need language help?

Contact the Translating and Interpreting Service (TIS) on 13 14 50

Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94

The Fair Work Ombudsman is committed to providing advice that you can rely on. The information contained on this website is general in nature. If you are unsure about how it applies to your situation you can call our Infoline on 13 13 94 or speak with a union, industry association or workplace relations professional. Visitors are warned that this site may inadvertently contain names or pictures of Aboriginal and Torres Strait Islander people who have recently died.