

Workplace flexibility

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Course overview

Workplace flexibility allows employers and employees to make arrangements that suit them. This helps employees maintain their work/life balance and can improve business productivity and efficiency.

This course will show you how to make flexibility work for your business.

It includes:

- information on how flexibility can benefit your business
- ideas about types of flexibility that may suit you and your employees
- tips and guidance on how to promote, implement and manage flexibility in your workplace
- details about your legal obligations under the Fair Work Act 2009
- interactive scenarios to help you deal with flexibility requests.

Start the course now

Before you start, we recommend logging in or registering as you can:

- save or print a completion certificate at the end of the course
- save your progress, pause and resume the course later
- get emails about new courses you might be interested in.

[Start the course as a guest \(www.fairwork.gov.au/fwo/webservices/anonymouslogin.ashx?d1=fwog&lp-wid=14\)](http://www.fairwork.gov.au/fwo/webservices/anonymouslogin.ashx?d1=fwog&lp-wid=14)

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Contact us

Fair Work Online: www.fairwork.gov.au

Fair Work Infoline: 13 13 94

Need language help?

Contact the Translating and Interpreting Service (TIS) on 13 14 50

Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94

The Fair Work Ombudsman is committed to providing advice that you can rely on. The information contained on this website is general in nature. If you are unsure about how it applies to your situation you can call our Infoline on 13 13 94 or speak with a union, industry association or workplace relations professional. Visitors are warned that this site may inadvertently contain names or pictures of Aboriginal and Torres Strait Islander people who have recently died.