

## Best practice guides

### Award flexibility

Due to the impacts coronavirus is having on the community, a number of unions and employer associations are applying to the Fair Work Commission to increase award flexibility.

This may affect the entitlements on this page.

For a list of determinations and to see if your award is affected go to [Temporary changes to workplace laws during coronavirus \(https://coronavirus.fairwork.gov.au/coronavirus-and-australian-workplace-laws/temporary-changes-to-workplace-laws-during-coronavirus\)](https://coronavirus.fairwork.gov.au/coronavirus-and-australian-workplace-laws/temporary-changes-to-workplace-laws-during-coronavirus) .

### JobKeeper changes to the Fair Work Act

On 9 April 2020, the Fair Work Act was amended to support the implementation and operation of the JobKeeper scheme in Australian workplaces.

For information about the changes and how they apply, go to [JobKeeper wage subsidy scheme \(https://coronavirus.fairwork.gov.au/coronavirus-and-australian-workplace-laws/pay-and-leave-during-coronavirus/jobkeeper-wage-subsidy-scheme/changing-duties-location-or-days-and-times-of-work-under-the-jobkeeper-scheme\)](https://coronavirus.fairwork.gov.au/coronavirus-and-australian-workplace-laws/pay-and-leave-during-coronavirus/jobkeeper-wage-subsidy-scheme/changing-duties-location-or-days-and-times-of-work-under-the-jobkeeper-scheme) .

Our best practice guides aim to help small businesses and employees with a range of workplace issues. By adopting best practice initiatives, employers and employees can achieve happier, fairer and more productive workplaces.

Each guide has a checklist to help achieve best practice.

Our best practice guides cover the following topics:

- [Work and family \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/work-and-family\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/work-and-family)
- [The right to request flexible working arrangements \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/the-right-to-request-flexible-working-arrangements\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/the-right-to-request-flexible-working-arrangements)
- [Consultation and cooperation in the workplace \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/consultation-and-cooperation-in-the-workplace\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/consultation-and-cooperation-in-the-workplace)
- [Use of individual flexibility arrangements \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/use-of-individual-flexibility-arrangements\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/use-of-individual-flexibility-arrangements)
- [A guide for young workers \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/a-guide-for-young-workers\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/a-guide-for-young-workers)
- [An employer's guide to employing young workers \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/an-employers-guide-to-employing-young-workers\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/an-employers-guide-to-employing-young-workers)
- [Gender pay equity \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/gender-pay-equity\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/gender-pay-equity)
- [Small business and the Fair Work Act \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/small-business-and-the-fair-work-act\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/small-business-and-the-fair-work-act)
- [Workplace privacy \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/workplace-privacy\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/workplace-privacy)
- [Managing underperformance \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/managing-under-performance\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/managing-under-performance)
- [Effective dispute resolution \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/effective-dispute-resolution\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/effective-dispute-resolution)
- [Improving workplace productivity through bargaining \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/improving-workplace-productivity-through-bargaining\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/improving-workplace-productivity-through-bargaining)
- [Parental leave \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/parental-leave\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/best-practice-guides/parental-leave) .

### What to do next

- Learn more about best practice by visiting our [Online learning centre \(www.fairwork.gov.au/how-we-will-help/online-training/on\)](http://www.fairwork.gov.au/how-we-will-help/online-training/on)

[line-learning-centre/default](#))

## Help for small business

- Find tools, resources and information you might need on our [Small business page \(www.fairwork.gov.au/Find-help-for/Small-business/default\)](#) .

Page reference No: 2375

### Contact us

Fair Work Online: [www.fairwork.gov.au](http://www.fairwork.gov.au)

Fair Work Infoline: 13 13 94

Need language help?

Contact the Translating and Interpreting Service (TIS) on 13 14 50

Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94

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The Fair Work Ombudsman is committed to providing advice that you can rely on. The information contained on this website is general in nature. If you are unsure about how it applies to your situation you can call our Infoline on 13 13 94 or speak with a union, industry association or workplace relations professional. Visitors are warned that this site may inadvertently contain names or pictures of Aboriginal and Torres Strait Islander people who have recently died.