

Starting a new job

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The information in this course was updated on 7 October 2019 due to the decision handed down by the Full Federal Court about the method of accruing and taking sick and carer's leave under the Fair Work Act 2009.

If you completed the course as a registered user before 7 October and try to access it again, you will open an out of date version of the course. To access the updated version, you can:

- contact us at OnlineLearning@fwo.gov.au (<mailto:OnlineLearning@fwo.gov.au>) and we will reset your progress so that you can access the updated course, or
- access the course as a guest to ensure that you are viewing the updated version.

Find out more about [the Full Federal Court decision \(www.fairwork.gov.au/about-us/news-and-media-releases/website-news/carer-s-leave\)](http://www.fairwork.gov.au/about-us/news-and-media-releases/website-news/carer-s-leave) or visit our [sick and carer's leave section \(www.fairwork.gov.au/leave/sick-and-carers-leave\)](http://www.fairwork.gov.au/leave/sick-and-carers-leave) for more information about accruing and taking sick and carer's leave under the Fair Work Act 2009.

Course overview



This course provides general guidance about starting a new job.

It will help you understand:

- what your rights are
- what questions to ask
- the types of behaviour expected in the workplace.

There's also information to help parents, teachers, friends and career advisers assist young people to start work in a confident and positive way.

Resources to download:

- A guide to starting a new job ( 36KB (www.fairwork.gov.au/ArticleDocuments/712/A%20guide%20to%20starting%20a%20new%20job.docx.aspx)) ( 257KB (www.fairwork.gov.au/ArticleDocuments/712/a-guide-to-starting-a-new-job.pdf.aspx))

Start the course now

Before you start, we recommend logging in or registering as you can:

- save or print a completion certificate at the end of the course
- save your progress, pause and resume the course later
- get emails about new courses you might be interested in.

Start the course as a guest (www.fairwork.gov.au/fwo/webservices/anonymouslogin.ashx?d1=fwog&lp-wid=4)

Contact us

Fair Work Online: www.fairwork.gov.au

Fair Work Infoline: 13 13 94

Need language help?

Contact the Translating and Interpreting Service (TIS) on 13 14 50

Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94

The Fair Work Ombudsman is committed to providing advice that you can rely on. The information contained on this website is general in nature. If you are unsure about how it applies to your situation you can call our Infoline on 13 13 94 or speak with a union, industry association or workplace relations professional. Visitors are warned that this site may inadvertently contain names or pictures of Aboriginal and Torres Strait Islander people who have recently died.