

Rostered days off

A rostered day off (RDO) is a day in a roster period that an employee doesn't have to work.

An employee's day off can be paid or unpaid, depending on how RDOs are set out in an [award \(www.fairwork.gov.au/Dictionary.aspx?TermID=2124\)](http://www.fairwork.gov.au/Dictionary.aspx?TermID=2124) or [registered agreement \(www.fairwork.gov.au/Dictionary.aspx?TermID=2034\)](http://www.fairwork.gov.au/Dictionary.aspx?TermID=2034) .

When RDOs are paid, it is because an employee has worked extra hours that add up over a set period of time and this is taken as an RDO.

Find information about RDOs in your award by selecting from the list below.

Based on what you've told us, it looks like you're covered by the Security Services Industry Award [MA000016].

Employees who work a 38 hour week can accumulate 1 paid RDO during a roster period if the employer implements an RDO system. The RDO is taken during that roster period.

An employee may take the RDO at another time if:

- the employer agrees to banking the day
- there is a maximum of 10 days off owing to them
- the day is taken at a time mutually convenient to the employer and employee.

An employee who doesn't go to work the day before or after an RDO without the consent of the employer and without evidence won't be paid for the RDO.

Check the Security Award for full information on RDOs.

To find out more about who this award applies to, go to the [Security Award summary \(https://www.fairwork.gov.au/awards-and-agreements/awards/award-summary/ma000016-summary\)](https://www.fairwork.gov.au/awards-and-agreements/awards/award-summary/ma000016-summary) .

Source reference: [Security Services Industry Award \[MA000016\] clause 21.9](http://awardviewer.fwo.gov.au/award/show/MA000016)  (<http://awardviewer.fwo.gov.au/award/show/MA000016>)

Think a mistake might have been made?

Mistakes can happen. The best way to fix them usually starts with talking.

Check out our [Help resolving workplace issues \(www.fairwork.gov.au/how-we-will-help/how-we-help-you/help-resolving-workplace-issues/default\)](http://www.fairwork.gov.au/how-we-will-help/how-we-help-you/help-resolving-workplace-issues/default) section for practical advice on:

- figuring out if a mistake has been made
- talking to your employer or employee about fixing it
- getting help from us if you can't resolve it.

What to do next

- Search the [Fair Work Commission !\[\]\(693fcb3caaca16f960792dd4ef78f66d_img.jpg\) \(https://www.fwc.gov.au/awards-and-agreements/agreements\)](https://www.fwc.gov.au/awards-and-agreements/agreements) website for a registered agreement
- Find what award applies using the [List of awards \(www.fairwork.gov.au/awards-and-agreements/awards/list-of-awards/list-of-awards\)](http://www.fairwork.gov.au/awards-and-agreements/awards/list-of-awards/list-of-awards)

Help for small business

- Find tools, resources and information you might need on our [Small business page \(www.fairwork.gov.au/Find-help-for/Small-business/default\)](http://www.fairwork.gov.au/Find-help-for/Small-business/default) .

You might also be interested in

- RDOs in Not working on a public holiday (www.fairwork.gov.au/leave/public-holidays/not-working-on-public-holidays)
- Hours of work, breaks and rosters (www.fairwork.gov.au/Employee-entitlements/hours-of-work-breaks-and-rosters/default)
- Penalty rates and allowances (www.fairwork.gov.au/pay/penalty-rates-and-allowances/default)

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Contact us

Fair Work Online: www.fairwork.gov.au

Fair Work Infoline: 13 13 94

Need language help?

Contact the Translating and Interpreting Service (TIS) on 13 14 50

Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94

The Fair Work Ombudsman is committed to providing advice that you can rely on. The information contained on this website is general in nature. If you are unsure about how it applies to your situation you can call our Infoline on 13 13 94 or speak with a union, industry association or workplace relations professional. Visitors are warned that this site may inadvertently contain names or pictures of Aboriginal and Torres Strait Islander people who have recently died.