

## Two Carrum Downs workers back-paid \$21,000

3 October 2011

Two workers at Carrum Downs in Melbourne's south-east have been back-paid a total of \$20,600 following intervention by the Fair Work Ombudsman.

The largest recovery was \$11,100 for an administration officer underpaid the minimum hourly rate and annual leave entitlements for more than four years.

Fair Work Ombudsman Nicholas Wilson says once a Fair Work inspector contacted the business and explained its obligations, the 60-year-old female employee was reimbursed all money owed.

Meanwhile, a 46-year-old workplace assessor was back-paid \$9500 after he complained of being underpaid annual leave entitlements and was not paid commission or for time worked over an 18-month period.

"It's a fact that some businesses inadvertently breach workplace laws. When we find mistakes, we're here to help and give practical advice to employers on how to voluntarily fix them," Mr Wilson said.

"These businesses have now corrected the errors that led to the underpayments and put processes in place to ensure they will not happen again."

The Fair Work Ombudsman provides a single point of contact for people working or running a business in Australia to get accurate and timely information about their workplace rights and obligations.

Workers or employers seeking support should get in touch with the Fair Work Ombudsman via the website - [www.fairwork.gov.au](http://www.fairwork.gov.au) - or call the Fair Work Infoline on 13 13 94. A free interpreter service is available on 13 14 50.

The website has a number of tools and resources, including PayCheck Plus and an Award Finder, to assist business-owners calculate the correct pay for their employees.

Free documentation is available Online for employers to use when hiring, managing and dismissing staff, including letters of engagement and probation, timesheet and pay slip templates, leave application forms, a self-audit check list and workplace complaint form.

An 'Industries' section on the website provides extra, specialised information for employers and employees in the retail, cleaning, clerical, hair and beauty, security, horticulture, fast food and hospitality industries.

Follow the Fair Work Ombudsman on [Twitter @fairwork\\_gov\\_au](https://twitter.com/fairwork_gov_au)  ([http://twitter.com/fairwork\\_gov\\_au](http://twitter.com/fairwork_gov_au))

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## Contact us

Fair Work Online: [www.fairwork.gov.au](http://www.fairwork.gov.au)

Fair Work Infoline: 13 13 94

Need language help?

Contact the Translating and Interpreting Service (TIS) on 13 14 50

Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94

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The Fair Work Ombudsman is committed to providing advice that you can rely on. The information contained on this website is general in nature. If you are unsure about how it applies to your situation you can call our Infoline on 13 13 94 or speak with a union, industry association or workplace relations professional. Visitors are warned that this site may inadvertently contain names or pictures of Aboriginal and Torres Strait Islander people who have recently died.