

Fair Work Ombudsman helps new Adelaide businesses get off to the right start

13 March 2011

The Fair Work Ombudsman plans to assist newly-registered businesses in and around Adelaide to understand and comply with workplace laws.

Fair Work inspectors are contacting 50 new employers to raise awareness of their obligations and to highlight the free assistance available from the Fair Work Ombudsman.

Inspectors will contact employers in the CBD, Unley, Kent Town, Norwood, Walkerville, Dulwich, Morphettville, Glenelg, West Beach, Richmond, Port Adelaide and the Adelaide hills.

“The aim is to help new employers get off to the right start,” says Fair Work Ombudsman Executive Director Michael Campbell.

Inspectors will distribute information materials to employers about the Fair Work Ombudsman’s tools and resources.

Mr Campbell says the best advice for new businesses is to get the workplace relations basics right and everything else should start to fall into place.

“The basics include knowing which Award applies to your employees, the correct classifications and pay rates,” he said.

The Fair Work Ombudsman has a number of tools on its website - www.fairwork.gov.au - to assist employers and employees, including fact sheets on dozens of topics and tools for checking minimum rates of pay.

Small to medium-sized businesses without human resources staff can ensure they are better equipped when hiring, managing and dismissing employees by using free template employment documentation and by accessing a series of Best Practice Guides.

The ‘Industries’ section on the Fair Work Ombudsman’s website provides information tailored for employers and workers in the retail, cleaning, clerical, hair and beauty, security, horticulture, fast food and hospitality industries.

Employers or employees seeking assistance should contact the Fair Work Infoline on 13 13 94 or visit the website. An interpreter service is available on 13 14 50.

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Contact us

Fair Work Online: www.fairwork.gov.au

Fair Work Infoline: 13 13 94

Need language help?

Contact the Translating and Interpreting Service (TIS) on 13 14 50

Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94