

## Eyre Peninsula worker back-paid \$7800

15 December 2010

An office manager on South Australia's Eyre Peninsula has been back-paid \$7800 after intervention by the Fair Work Ombudsman.

The employee – who worked in the tourism industry – lodged a complaint with the Fair Work Ombudsman after she was not paid redundancy entitlements.

After Fair Work inspectors contacted the employer and explained its obligations, the worker was immediately reimbursed without the need for further action against the company.

Fair Work Ombudsman Executive Director Michael Campbell says the Agency places a strong focus on educating and assisting employers to understand and comply with workplace laws.

“We have a flexible, fair approach and our preference is always to work with employers to help them voluntarily rectify any non-compliance issues we identify,” he said.

Mr Campbell says employers should regularly review their Award or agreement to ensure they are fully aware of their obligations to their workers.

“We are very serious about our job of building knowledge and fairer workplaces and are strongly focussed on ensuring the community understands its workplace rights and obligations,” he said.

The Fair Work Ombudsman has a number of tools on its website - [www.fairwork.gov.au](http://www.fairwork.gov.au) - to assist employees and employers to check minimum rates of pay, including PayCheck, Payroll Check and a Pay Rate Calculator.

Small to medium-sized businesses without human resources staff can also ensure they are better equipped when hiring, managing and dismissing employees by using free template employment documentation with step-by-step instructions.

Online resources also include payslip and record-keeping templates, a self-audit checklist and fact sheets.

The 'Industries' section on the Fair Work Ombudsman's website provides information specifically tailored for employers and workers in the retail, cleaning, clerical, hair and beauty, security and horticulture industries.

Employers or employees seeking assistance or further information can also contact the Fair Work Infoline on 13 13 94 from 8am-6pm weekdays. For translations, call 13 14 50.

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### Contact us

Fair Work Online: [www.fairwork.gov.au](http://www.fairwork.gov.au)

Fair Work Infoline: 13 13 94

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Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94

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