

## Information publication scheme

The Freedom of Information Act 1982 establishes an Information Publication Scheme (IPS). The IPS requires us to publish certain information online. This information is provided below.

### Agency Plan

Our IPS Agency Plan describes how we intend to implement and administer the IPS.

[IPS Agency Plan \(PDF 667.6KB\) \(www.fairwork.gov.au/ArticleDocuments/725/ips-agency-plan.pdf.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/ips-agency-plan.pdf.aspx)

### Who we are

We are an agency, established by the Fair Work Act 2009 (FW Act), responsible for providing education, assistance and advice about the national workplace relations system. We are also responsible for impartially enforcing compliance with the FW Act and Fair Work instruments.

You can find more information about who we are at:

- [Our role \(www.fairwork.gov.au/About-us/Our-role/default\)](http://www.fairwork.gov.au/About-us/Our-role/default)
- [Key people \(www.fairwork.gov.au/about-us/key-people/key-people\)](http://www.fairwork.gov.au/about-us/key-people/key-people) ([www.fairwork.gov.au/ArticleDocuments/903/fwo-organisational-chart-5-february-2018.docx.aspx](http://www.fairwork.gov.au/ArticleDocuments/903/fwo-organisational-chart-5-february-2018.docx.aspx))
- [Fair Work Ombudsman organisational chart \(DOCX 62KB\) \(https://www.fairwork.gov.au/ArticleDocuments/903/fwo-org-chart-external-2-april-2019.docx.aspx\)](https://www.fairwork.gov.au/ArticleDocuments/903/fwo-org-chart-external-2-april-2019.docx.aspx) (PDF 127KB) (<https://www.fairwork.gov.au/ArticleDocuments/903/fwo-org-chart-external-2-april-2019.pdf.aspx>)

### What we do

#### Our functions

We are responsible for promoting harmonious, productive and cooperative workplace relations. We provide education, assistance and advice to workplace participants. This promotes compliance with the FW Act and Fair Work instruments.

We also monitor compliance with, and investigate contraventions of, the FW Act and Fair Work instruments. We can start court proceedings or make an application to the Fair Work Commission to enforce the FW Act, Fair Work instruments and safety net contractual entitlements.

We will represent employees who are, or may be, in court or before the Fair Work Commission under the FW Act or a Fair Work instrument. We do this if we believe it will promote compliance with the FW Act or a Fair Work instrument.

#### Our decision making powers

We have decision making powers under:

- Commonwealth workplace laws, including the FW Act and related legislation
- The Independent Contractors Act 2006 and associated regulations
- The Freedom of Information Act 1982
- The Privacy Act 1988.

### Annual reports

[Annual reports \(www.fairwork.gov.au/about-us/access-accountability-and-reporting/annual-reports\)](http://www.fairwork.gov.au/about-us/access-accountability-and-reporting/annual-reports)

### Information routinely provided to Federal Parliament

#### Harradine Report

[Departmental file listing \(www.fairwork.gov.au/about-us/access-accountability-and-reporting/reporting-to-parliament/departmental-file-listing\)](http://www.fairwork.gov.au/about-us/access-accountability-and-reporting/reporting-to-parliament/departmental-file-listing)

#### Murray Motion Order

[Reporting to parliament \(www.fairwork.gov.au/about-us/access-accountability-and-reporting/reporting-to-parliament/default\)](http://www.fairwork.gov.au/about-us/access-accountability-and-reporting/reporting-to-parliament/default)

## Routinely requested information

We publish information that we routinely give access to because of freedom of information requests. We monitor these requests to work out what we can make available in the future.

Our [Disclosure Log \(www.fairwork.gov.au/about-us/access-accountability-and-reporting/accessing-our-information/accessing-our-information\)](http://www.fairwork.gov.au/about-us/access-accountability-and-reporting/accessing-our-information/accessing-our-information) shows what information we have released for freedom of information requests.

## Freedom of information contact details

Email: [foi@fwo.gov.au](mailto:foi@fwo.gov.au) (<mailto:foi@fwo.gov.au>)

Postal address:

Customer Feedback and Information Access Team  
Fair Work Ombudsman  
GPO Box 9887  
Melbourne VIC 3001

## Operational information

[Guidance notes \(www.fairwork.gov.au/about-us/our-policies/our-policies\)](http://www.fairwork.gov.au/about-us/our-policies/our-policies)

[FWO – Delegation of Powers \(DOCX 134.4KB\) \(www.fairwork.gov.au/ArticleDocuments/725/fwo-delegations-of-powers-november-2017.docx.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/fwo-delegations-of-powers-november-2017.docx.aspx) ([PDF 924.4KB\) \(www.fairwork.gov.au/ArticleDocuments/725/fwo-delegations-of-powers-november-2017.pdf.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/fwo-delegations-of-powers-november-2017.pdf.aspx)

[FWO – Direction to Fair Work Inspectors \(DOCX 128.4KB\) \(www.fairwork.gov.au/ArticleDocuments/725/direction-to-inspectors-under-s704.docx.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/direction-to-inspectors-under-s704.docx.aspx) ([PDF 212.8KB\) \(www.fairwork.gov.au/ArticleDocuments/725/direction-to-inspectors-under-s704.pdf.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/direction-to-inspectors-under-s704.pdf.aspx)

[FWO – General Authorisation to Consent to Litigation \(DOCX 126.4KB\) \(www.fairwork.gov.au/ArticleDocuments/725/general-authorisation-to-consent-to-litigation.docx.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/general-authorisation-to-consent-to-litigation.docx.aspx) ([PDF 169.3KB\) \(www.fairwork.gov.au/ArticleDocuments/725/general-authorisation-to-consent-to-litigation.pdf.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/general-authorisation-to-consent-to-litigation.pdf.aspx)

[FWO – Delegation of Paid Parental Leave Act Powers \(DOCX 25.1KB\) \(www.fairwork.gov.au/ArticleDocuments/725/FWO-Delegation-of-Paid-Parental-Leave-Act-Powers.docx.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/FWO-Delegation-of-Paid-Parental-Leave-Act-Powers.docx.aspx) ([PDF 275.9KB\) \(www.fairwork.gov.au/ArticleDocuments/725/FWO-Delegation-of-Paid-Parental-Leave-Act-Powers.pdf.aspx\)](http://www.fairwork.gov.au/ArticleDocuments/725/FWO-Delegation-of-Paid-Parental-Leave-Act-Powers.pdf.aspx)

[Fair Work Inspectors' Powers \(www.fairwork.gov.au/how-we-will-help/templates-and-guides/fact-sheets/about-us/powers-of-fair-work-inspectors\)](http://www.fairwork.gov.au/how-we-will-help/templates-and-guides/fact-sheets/about-us/powers-of-fair-work-inspectors)

## Online tools

[Pay Calculator \(http://calculate.fairwork.gov.au/FindYourAward\)](http://calculate.fairwork.gov.au/FindYourAward)

[Leave Calculator \(http://calculate.fairwork.gov.au/Leave\)](http://calculate.fairwork.gov.au/Leave)

[Notice and Redundancy Calculator \(http://calculate.fairwork.gov.au/EndingEmployment\)](http://calculate.fairwork.gov.au/EndingEmployment)

[Award Finder](http://calculate.fairwork.gov.au/EndingEmployment) [☐ \(http://awardfinder.fwo.gov.au/default.aspx\)](http://awardfinder.fwo.gov.au/default.aspx)

## Customer service charter

[Customer service charter \(www.fairwork.gov.au/about-us/our-vision/our-commitment-to-you\)](http://www.fairwork.gov.au/about-us/our-vision/our-commitment-to-you)

Page reference No: 2371

### Contact us

Fair Work Online: [www.fairwork.gov.au](http://www.fairwork.gov.au)

Fair Work Infoline: 13 13 94

Need language help?

Contact the Translating and Interpreting Service (TIS) on 13 14 50

Hearing & speech assistance

Call through the National Relay Service (NRS):

For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94

Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94

---

The Fair Work Ombudsman is committed to providing advice that you can rely on. The information contained on this website is general in nature. If you are unsure about how it applies to your situation you can call our Infoline on 13 13 94 or speak with a union, industry association or workplace relations professional. Visitors are warned that this site may inadvertently contain names or pictures of Aboriginal and Torres Strait Islander people who have recently died.