Salary payments


The requirements that need to be met when agreeing to an annualised salary can be outlined in an award, employment contract, enterprise agreement (https://www.fairwork.gov.au/Dictionary.aspx?TermID=2154) or other registered agreement.

An employer and employee can agree that an annual salary covers entitlements like:

- minimum weekly wages
- penalties
- overtime
- allowances
- annual leave loading.

Find out the rules in your award about making an annual salary agreement by selecting from the list below.

Best practice tip
Check your employment contract for details of any annual salary arrangements.

Records of annual salary arrangements

Salary agreements should be documented in writing, and identify which entitlements are included in the payment.

The employer and the employee should keep a copy of the agreement.

What to do next

- Find minimum wages using our Pay Calculator (http://calculate.fairwork.gov.au/FindYourAward)

Help for small business


You might also be interested in

- Paying wages (www.fairwork.gov.au/Pay/paying-wages)

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