Flexibility in the workplace

Flexibility in the workplace allows employers and employees to make arrangements about working conditions that suit them. This helps employees maintain a work / life balance and can help employers improve the productivity and efficiency of their business.

As long as employees are still receiving their minimum entitlements, employers and employees can negotiate ways to make their workplace more flexible. Examples include changing what hours are worked and where work is performed.

There are 2 formal ways employers and employees can make their workplace more flexible:

- flexible working arrangements - certain employees have the right to request flexible working arrangements
- individual flexibility arrangements - employers and employees can negotiate to change how certain terms in an award, enterprise agreement (www.fairwork.gov.au/Dictionary.aspx?TermID=2154) or other registered agreement apply to them.


What to next

- Take our Workplace flexibility course (www.fairwork.gov.au/how-we-will-help/online-training/online-learning-centre/workplace-flexibility) at the Online learning centre

Help for small business


You might also be interested in


Page reference No: 2261

Contact us

Fair Work Online: www.fairwork.gov.au
Fair Work Infoline: 13 13 94
Need language help?
Contact the Translating and Interpreting Service (TIS) on 13 14 50
Hearing & speech assistance
Call through the National Relay Service (NRS):
For TTY: 13 36 77. Ask for the Fair Work Infoline 13 13 94
Speak & Listen: 1300 555 727. Ask for the Fair Work Infoline 13 13 94